



THINK BEFORE YOU BOOK!

Term-Time Holidays = Fines

Working Together for Good Attendance

At Northcote Primary School, we understand the importance of family time and creating memories together. However, as a school we are required to follow Liverpool City Council's attendance procedures and national attendance regulations.

Please Think Before You Book!

Every school day matters.

Good attendance helps children:

- ✓ Achieve their best academically
- ✓ Build friendships and social skills
- ✓ Develop confidence and resilience
- ✓ Avoid gaps in learning

Important Information for Parents

Holidays taken during term time **cannot be authorised**. The law does not give parents an entitlement to take their child out of school for a holiday during term time.

Any request for leave during term time will only be considered in **exceptional circumstances** and must be approved by the Headteacher. Liverpool City Council does **not** classify family holidays as exceptional circumstances, therefore holiday requests will not be authorised.

What happens if I take my child on holiday during term time?

Parents who choose to take their child on holiday during term time may receive a **Penalty Notice (fine)** from Liverpool City Council.

Please note: Fines are issued **to each parent, for each child**.

Example:

A two-parent family taking one child on their first unauthorised term-time holiday could receive:

- £80 per parent if paid within 21 days
- £160 per parent if paid within 28 days

This means a total family cost of:

- **£160** if paid within 21 days
- **£320** if paid within 28 days

Holiday Fine Summary

Holiday Occurrence	Fine
1st Holiday	£80 per parent if paid within 21 days, increasing to £160 if paid within 28 days
2nd Holiday	£160 per parent (no reduced payment option)
3rd Holiday within a 3-year period	Further action by the Local Authority, including possible prosecution. No fine issued.

Have You Already Had Two Term-Time Holidays since September 2024?

The current legislation came into effect on **19 August 2024**.

If you:

- ☒ Took your child out of school for a holiday during **2024-2025**

AND

- ☒ Took your child out of school for a **second term-time holiday during 2025-2026**

Please Be Aware

 **Any further term-time holiday taken during 2026-2027 may result in further action being considered by Liverpool City Council.**

 **Any unauthorised holiday of 5 school days or more this academic year will result in a referral to the Local Authority for consideration of further action**

Find Out More

For further information about attendance and penalty notices, please scan the QR code below:



Further attendance information is available through Liverpool City Council.